instantprint.

Calendars

How to Supply Artwork for a Calendar

Your artwork needs to be set up to include:

- 300dpi images
- Full CMYK colour (with no RGB images)
- A single PDF document with individual pages, not spreads
- A file size smaller than 200MB
- A 3mm bleed
- A 3mm safety zone within the bleed trim line
- With a 9mm Safety zone on the Binding Edge (Images can go in to the 9mm binding edge)
- Short edge binding must to be portrait artwork
- Long edge binding must be Landscape artwork
- We are able to add the calendar dates for you if required
- We cannot add special dates to our templates
- We can remove the holiday dates we have added (such as Christmas) if requested
- If supplying images to be added for each month please specify as 1-12

You can send your file to us via WeTransfer or Dropbox, and our studio team will create a proof for your approval.

Checking Your Proof

Once we have created your proof, you must approve this before it is sent to print.

We will notify you if text falls outside of the safety zone and is at risk of being lost in the binding or trimmed off the edges. We'll also let you know if your images are below 300dpi, as this will result in a grainy graphic.
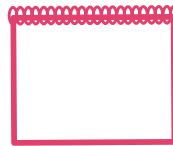
We cannot check your artwork for errors, so please make sure you take the time to look through your proof in detail.

Your proof file will:

- Show the finished size of the item without a bleed area
- Have pages in the order they will be presented in the final product
- The binding edge on your proof will be the top edge

Size Information

A3 Wall Calendar
420mm x 297mm finished size
426mm x 303mm with bleed

A4 Wall Calendar
210mm x 297mm finished size
216mm x 303mm with bleed

A5 Wall Calendar
148mm x 210mm finished size
154mm x 216mm with bleed

A5 Desk Calendar
210mm x 210mm finished size
216mm x 216mm with bleed

DL Desk Calendar
148mm x 148mm finished size
154mm x 154mm with bleed